

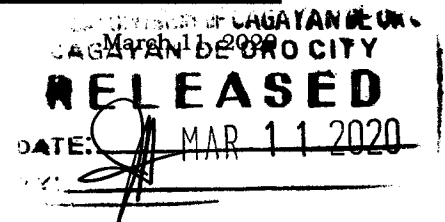


Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools District Superintendent

Div. Memorandum No. 183, s. 2020

To: ASDS - Dr. Alice Anghay
CID Chief - Ms. Lorebina Carrasco
SGOD Chief - Mr. Rosalio Vitorillo
INSET Program Holder - Dr. Marife Ramos with Ms. Mary Sieras
LAC Program Holder - Dr. Shirley Merida



All Program Holders

- ALS - Dr. Jean Macasero
- Araling Panlipunan - Mr. Romeo Aclo
- Kindergarten - Dr. Mark Gabule
- English - Dr. Jerry Roble
- Edukasyon sa Pagpapakatao - Dr. Eduardo Cartel
- Filipino - Dr. Sol Acon
- MAPEH - Mr. Marlon Serinas
- Mathematics - Mr. Ray Maghuyop
- Science - Dr. Jean Macasero
- Technology & Livelihood Education - Mr. Juan Mingo
- Philippine Professional Standards for Teachers (PPST) - Dr. Derrold Aves

WRITESHOP ON THE MAY 2020 INSET DOCUMENTATION FOR CPD APPLICATION

1. In preparation to the Division of Cagayan de Oro City's application to the Professional Regulation Commission (PRC) on the Continuing Professional Development (CPD) points for the Division and District levels of In-Service Training (INSET) this coming May 2020, there will be a **write shop on the finalization of the PRC required documents on Friday, March 13, 2020 at the Division Canteen 2nd floor from 8:30 AM – 4:00 PM**. Attached is the program for your reference.
2. Participants on this activity are requested to bring the following items and documents:
 - laptop
 - extension wire
 - flash drive / USB
 - revised program profile (soft copy)
 - revised program design (soft copy)
 - budget matrix (soft copy)
 - list of speakers for the Division and District levels
 - speakers' profiles (PRC sample attached)
 - unexpired PRC license of speakers (soft/scan copy)
3. For further inquiries on the upcoming activity and requirements, feel free to approach Dr. Marife Ramos and/or Ms. Mary Sieras.
4. Immediate and wide dissemination of and compliance with this memorandum are desired.


CHERRY MAE L. LIMBACO
Schools Division Superintendent



Address: Fr. William F. Masterson Ave., Upper Bafulang, Cagayan de Oro City
Telephone: (08822)-8550048

ATTACHMENT 1: Program



Republic of the Philippines
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**WRITESHOP
 ON THE MAY 2020 INSET DOCUMENTATION FOR CPD APPLICATION**

Time	Activity	Person
8:20 – 8:30	Registration	
8:30 – 9:30	Preliminaries <ul style="list-style-type: none"> • Opening Prayer • National Anthem • Welcome Remarks 	CHERRY MAE L. LIMBACO Schools Division Superintendent
	<ul style="list-style-type: none"> • Presentation of Workshop Objectives & Program Flow 	MARY ANTHONY C. SIERAS Education Program Specialist - II
9:30 – 10:30	Professional Regulation Commission (PRC) Updates on the Continuing Professional Development (CPD) <ul style="list-style-type: none"> • Required documents for CPD program application 	REZALYN MAPUTOL Senior Professional Regulations Officer Regulations Division PRC Region X
10:30 – 11:00	Presentation of PRC templates and CDO Division CPD Timeline	Dr. Marife A. Ramos Public Schools District Supervisor INSET Program Holder
10:30 – 12:00	Migration of Detailed Program Profile, Design and Budget Matrix to the PRC templates per Learning Area	Program Holders
12:00 - 1:00	LUNCH BREAK	
1:00 – 3:00	Migration the Detailed Program Profile, Design and Budget to the PRC templates per Learning Area	Program Holders
3:00 – 4:00	<ul style="list-style-type: none"> • Submission of PRC CPD documents • Distribution of Certificates 	
END OF WRITESHOP		

ATTACHMENT 2: Sample Speaker's Profile



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
Regional Office X
Engineers' HR Office, Cagayan de Oro City



SPEAKER'S PROFILE

PERSONAL DATA

NAME : Abdul H. Sarp
OFFICE : DPWH-X, Regional Office X, Planning and Design Division
POSITION : Engineer II
CIVIL STATUS : Single CELL NO. 09177111049

EDUCATIONAL ATTAINMENT

BACHELOR'S DEGREE : BS in Civil Engineering
SCHOOL : Mindanao State University-Marawi City (MSU-Marawi)
GRADUATE STUDIES : _____
SCHOOL : _____

**Please Check*

Graduated *Continuing* *Indicate no. of units completed, 9.*

PROFESSIONAL EXPERIENCE/S

- Engineer II, DPWH X
- College Instructor, Philippine Engineering and Agro-Industrial College, Inc.

AWARDS / CITATIONS / PUBLICATIONS

RELEVANT TRAININGS / SEMINARS ATTENDED:

- Comprehensive Seminar on Highway Design with Civil 3D Application and Road Safety Engineering
- STAAD-Reinforced Concrete Building Course, Lecture Series on Geotechnical Engineering

Note: Include the latest PRC ID of the speaker